



FAIRFAX COUNTY

Department of Public Works and Environmental Services
Office of Building Code Services
12055 Government Center Parkway
Fairfax, Virginia 22035-5503
Telephone: (703) 324-1980

V I R G I N I A

02-07

(96-05 Augmented)

DATE: June 27, 2002

TO: All Architects, Builders, Developers, Engineers, and Surveyors
Practicing in Fairfax County

SUBJECT: Fee Schedule Modification for New Detached Single Family Dwelling and Townhouse
Building Permits

Effective January 8, 2002, the Board of Supervisors approved an amendment to the Code of the County of Fairfax, Chapter 61 (Building Provisions), Article 1, Section 3 (Fee Schedule), to provide an optional “flat fee” structure for review of plans and issuance of building permits for new detached single family dwellings and townhouses.

The “flat fees” are tiered by house size with separate tables for detached single family dwellings and townhouses. The new fee option is based on the finished, unfinished, and garage areas of a single family dwelling or townhouse as defined by the American National Standards Institute, Inc. (ANSI) Standard Z765-1996, American National Standard of Single Family and Residential Buildings – Square Footage Method.

This new fee calculation method eliminates the calculation of roof and basement areas and allows for the square footage calculations to be made by CAD (Computer Aided Design) systems that are compatible with the ANSI Standard Z765-1996.

Applicants submitting permits for single family detached dwellings or townhouses may now choose between the old method for determining fees or the new ANSI Standard method. To submit applications for permits under the new option, an applicant must submit an ANSI Square Footage Certification form providing the requested information and signed by the designer (and sealed if the designer is a licensed architect or professional engineer). All other submission requirements for obtaining a single family detached dwelling or a townhouse building permit remain the same.

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This new fee option implements a more standardized method of square footage calculation and should expedite the initial application phase of the permitting process. It also provides a more predictable fee schedule.

For additional information on this fee schedule modification, contact the Permits Administration Branch at 703-324-1559. For your convenience, the complete Fee Schedule is available at the Permit Application Center on the 2nd Floor of the Herrity Building, 12055 Government Center Parkway, Fairfax, Virginia 22035-5503, and on-line at:

<http://www.fairfaxcounty.gov/gov/dpwes/construction/feeschedule99.pdf>.

SIGNATURE ON ORIGINAL

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ZAZ/drr

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